



CIVILIAN OFFICE OF POLICE ACCOUNTABILITY
INTEGRITY • TRANSPARENCY • INDEPENDENCE • TIMELINESS

Research Associate

ROLE SUMMARY

Under the supervision of the Deputy Chief Administrator of the Civilian Office of Police Accountability's (COPA) Policy, Research and Analysis Division (PRAD), the Research Associate will be assigned to PRAD on a variety of projects in conjunction with operational activities.

Location: 1615 W. Chicago Ave, 4th floor, Chicago, IL 60622

Days: Monday - Friday

Hours: 9:00am to 5:00pm

Salary: Starting at \$85,764

This position is covered by the collective bargaining agreement between the City of Chicago and the American Federation of State, County and Municipal Employees (AFSCME) and is in the career service.

ESSENTIAL DUTIES

- Conduct research to support meaningful policy recommendations and advisories that advance the culture of policing within the City of Chicago, as well as highlight operational deficiencies and areas of risk existing within the Chicago Police Department (CPD).
- Develop recommendations and provide feedback to improve COPA investigative operations.
- Retrieve, review, and analyze COPA and CPD data to identify issues, trends, and patterns relevant to CPD practices that warrant further inquiry.
- Retrieve, review, and analyze various COPA investigative materials including, but not limited to, investigative reports, notes, and reports, audio and video gathered as evidence.
- Communicate about research, analyses, findings and recommendations through presentations, reports, correspondence, or verbal communications.
- Collaborate with internal and external stakeholders to identify areas of improvement in police department tactics and training.
- Develop recommendations and provide feedback to improve COPA investigative operations.

- Consult and collaborate with COPA legal staff as needed to identify, assess, and address legal issues.
- Coordinate with COPA legislative affairs staff in managing policy and research activities, to include identifying potential partnerships or funding sources to further COPA research efforts.

The list of essential duties is not intended to be exhaustive; there may be other duties that are essential.

MINIMUM QUALIFICATIONS

Graduation from an accredited college or university with a Master's degree in Statistics, Urban Studies, the Social Sciences or a related field supplemented by four years of progressively responsible planning or research experience; or an equivalent combination of education, training and experience provided that the minimum degree requirement is met.

"Accredited" means any nationally or regionally accredited college, university, or law school where the applicant is enrolled in or has completed an Associates, Bachelors, Masters, or Juris Doctorate degree program.