

SUMMARY REPORT OF INVESTIGATION

I. EXECUTIVE SUMMARY

Date of Incident:	November 5, 2017
Time of Incident:	12:30 AM
Location of Incident:	XXXX S. Western Ave./XXXXXX parking lot
Date of COPA Notification:	November 5, 2017
Time of COPA Notification:	10:32 AM

On November 5, 2017 at approximately 12:30 AM, the complainant, Subject 1, was arrested in the parking lot of a XXXXXX fast food restaurant, located at XXXX S. Western Ave., after she was involved in a physical fight with a XXXXXX employee named Subject 2. Subject 1 alleged that she was arrested without justification, the officers refused to arrest Subject 2, and a supervising officer failed to adequately perform his duties by refusing to listen to Subject 1. After reviewing available Department video footage, COPA determined that Allegation 1 against Officers A and B and Allegations 3 against Sergeant A were Exonerated. Allegation 2 against Officer A was Sustained. Allegation 2 against Officer B and Allegations 1-2 against Sergeant A were Unfounded.

II. INVOLVED PARTIES

Involved Officer #1:	Officer A, Star #XXXXXX, Employee #XXXXXX, Date of Appointment: XX/XX/2015, Police Officer, 8 th District, Date of Birth: XX/XX/1993, Male, White
Involved Officer #2:	Officer B, Star #XXXXXX, Employee #XXXXXX, Date of Appointment: XX/XX/2015, Police Officer, 8 th District, Date of Birth: XX/XX/1990, Male, White
Involved Officer #2:	Sergeant A, Star #XXX, Employee #XXXXXX, Date of Appointment: XX/XX/1998, Sergeant of Police, 8 th District, Date of Birth: XX/XX/1972, Male, White
Subject #1:	Subject 1, Date of Birth: October X, 1983, Female, Black

III. ALLEGATIONS

Officer	Allegation	Finding
Officer A	1. Inattention to duty in that he did not arrest Subject 2, in violation of Rule 10.	Exonerated

	2. Failed to inventory personal property belonging to Subject 1, to wit: a gold bracelet, in violation of Rule 40 and Rule 6.	Sustained.
Officer B	1. Inattention to duty in that he did not arrest Subject 2, in violation of Rule 10.	Exonerated
	2. Handcuffed Subject 1 too tightly, in violation of Rule 8 and Rule 6.	Unfounded
Sergeant A ¹	1. Failed to investigate by not interviewing Subject 1, in violation of Rule 5 and Rule 8.	Unfounded
	2. Inattention to duty in that he did not arrest Subject 2, in violation of Rule 10.	Exonerated
	3. Arrested Subject 1 without justification in violation of Rule 6.	Unfounded

IV. APPLICABLE RULES AND LAWS

Rules

1. **Rule 5:** Prohibits the failure to perform any duty.
2. **Rule 6:** Prohibits disobedience of an order or directive, whether written or oral.
3. **Rule 8:** Prohibits disrespect to or maltreatment of any person, while on or off duty.
4. **Rule 10:** Prohibits inattention to duty.
5. **Rule 40:** Prohibits failure to inventory and process recovered property in conformance with Department orders.

General Orders

1. **G07-01:** Processing Property Under Department Control
2. **G03-02:** Use of Force
3. **G02-01:** Human Rights and Human Resources

United States Constitution

1. **The Fourth Amendment** to the Constitution of the United States guarantees protection from unlawful arrest and unreasonable search and seizure to all persons in this country.

¹ COPA did not serve Sergeant A with allegations, all claims against him were able to be Unfounded or Exonerated after a review of Department video footage. Further analysis and discussion of these findings is found in the "Analysis and Conclusions" portion of this report.

V. INVESTIGATION²

a. Interviews

On November 8, 2017, COPA interviewed the complainant Subject 1.³ Subject 1 reported that on November 4, 2017, she was in a taxi and getting food from a XXXXXX restaurant drive-thru. Subject 1 asked an employee (identified as Subject 2) if Subject 2 “could freshly cook” Subject 1’s chicken. Subject 2 then insulted Subject 1 and would not make Subject 1 “freshly cooked chicken,” so Subject 1 asked to speak to the manager. Subject 1 and Subject 2 began arguing. A male manager told Subject 2 to stop arguing, so Subject 2 went outside to confront Subject 1. Subject 1’s taxi driver told her to exit the car because he did not want to be involved in the situation. Subject 1 complied and he drove away. Subject 2 reportedly approached Subject 1 outside, tried to strangle Subject 1, and a physical fight ensued. A XXXXXX manager (identified as Subject 3) then approached. Subject 1 fell and Subject 2 kept hitting Subject 1 in the face near Subject 1’s left eye, cheek, and forehead.

Subject 2 re-entered the XXXXXX while Subject 1 stayed outside. Subject 1 called the police and told them that Subject 2 left the store to fight Subject 1. Subject 3 also reported calling the police. Subject 1 stated that Subject 3 was not present during the incident, but Subject 3 told police that Subject 1 spat on Subject 2. Subject 2 came back outside and also told the officers that Subject 1 spat on her. Subject 1 told the police she wanted Subject 2 arrested. A male officer (either Officer A or Officer B) told Subject 1 he was not going to arrest the employee, so Subject 1 called a “white shirt.”

Subject 1 stated that when the “white shirt” (Sergeant A) arrived, he was disrespectful and would not listen to her. Sergeant A spoke to the two officers on scene, who told Sergeant A that Subject 1 spat on Subject 2. Subject 1 denied spitting on Subject 2 and claimed she would not have been able to do so through the drive-thru window. Subject 2 reportedly had spit on her shirt, which Subject 1 suspected Subject 2 of planting. Subject 1 stated that she was attempting to make a phone call when Sergeant A removed her cell phone and bag, and placed her under arrest. Officer B placed handcuffs on Subject 1 and they were reportedly too tight. Officer B told her that the handcuffs would not be too tight if she did not move and he did not loosen the handcuffs. The two arresting officers told Subject 1 that “everything would have been fine” and she would not have been arrested if she had not called their supervisor. Subject 2 was not arrested.

Subject 1 was brought to a police station at 63rd and Homan and was upset because she saw herself as the victim in the situation. Subject 1 was transferred to 51st and Wentworth and again said the handcuffs were too tight, so a transporting officer added a handcuff to make it more comfortable. Subject 1 then got “woozy” and asked a supervisor at 51st and Wentworth to go the hospital. This supervisor told Subject 1 to first sign discharge papers. After she was released, the supervisor called Subject 1 an ambulance and she was taken to St. Bernard Hospital. Per Subject 1, the hospital gave her a diagnosis of minor head injuries. Subject 1 related that she went back to the police station to get her property. Subject 1 stated that she got her bag and cell phone, but her

² COPA conducted a thorough and complete investigation. The following is a summary of the material evidence gathered and relied upon in our analysis.

³ Att. 3

14K gold bracelet was never inventoried or returned. Subject 1 reported that she saw her bracelet on the desk of Officer A after she took it off.

COPA interviewed Officer B on February 21, 2018.⁴ Officer B recalled being present at XXXXXX fast food restaurant and seeing Subject 1 in distress. When Officer B and Officer A were approaching, Subject 1 flagged down their car. Officer B stated that he and Officer A were dispatched through OEMC and knew there was a fight or disturbance occurring. Subject 1 told the officers she went through the drive-thru, was dissatisfied with her order, got in a fight with an employee, and was battered by the employee. Subject 1 wanted the employee arrested. Officer B denied refusing to listen to Subject 1's version of events. Officer B reported nothing unprofessional from Sergeant A and the officer did not believe Sergeant A refused to take a statement from Subject 1. Officer B did not see any injuries on Subject 1 or recall if she was wearing a bracelet. Officer B stated he saw spit on the XXXXXX employee's shirt. It was determined Subject 1 would be arrested after getting her version of events and a version from the XXXXXX employee. The XXXXXX employee told the officers that Subject 1 approached her outside and a fight began. The employee did not initially want Subject 1 arrested but Subject 1 was not happy so she called a sergeant. After the sergeant arrived, Subject 1 was determined to have battered the XXXXXX employee first and she was arrested.

Officer B placed Subject 1 in handcuffs. Officer B did not notice Subject 1 wince or complain when he handcuffed her and Officer B denied using excessive force while handcuffing Subject 1. Subject 1 was transferred to the police station and searched by Officer C. After reviewing his Body Worn Camera footage, Officer B acknowledge that Subject 1 had been wearing a bracelet that was later removed. Officer B did not know what happened to Subject 1's bracelet.

On February 21, 2018, **COPA interviewed Officer A.**⁵ Officer A related that OEMC dispatched him and Officer B to XXXXXX. When the officers arrived on scene, Subject 1 waved them down and told the officers she was in the drive-thru, got in a fight with a XXXXXX employee, and was battered by the employee. Officer A related that he personally spoke with Subject 1 and denied that he refused to speak with Subject 1. Officer A stated Sergeant A did not refuse to take a statement from Subject 1. Officer A did not recall seeing any injuries on Subject 1. Officer A stated Subject 1 was arrested because she spat on a XXXXXX employee, which instigated a fight between the two women. Officer A did not recall hearing Subject 1 complain that her handcuffs were too tight.

Subject 1 was transported to the 8th District where her property was inventoried. Officer A did not recall Subject 1 wearing a gold bracelet and did not remember inventorying it. Officer A did not know what happened to Subject 1's bracelet. After watching Officer B's Body Worn Camera footage, Officer A acknowledged that Subject 1 had on a bracelet that was removed sometime while Subject 1 was searched by Officer C. Officer A did not know what was in the inventory bag collected by Officer C. Officer A believed he would have gone through the bag from Officer C, but did not specifically recall doing so. Officer A reiterated that he did not know what happened to Subject 1's bracelet, but related he would have inventoried a gold bracelet. Officer A stated it was possible the bracelet fell out of the bag.

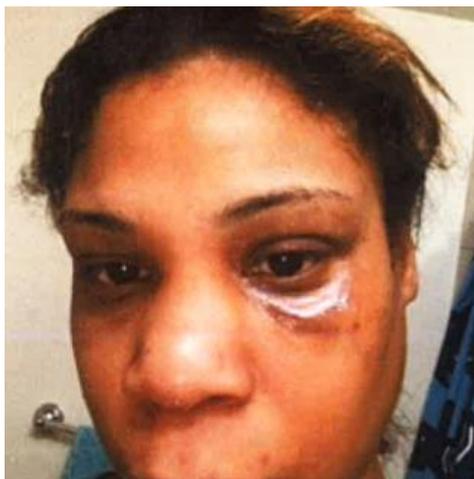
⁴ Att. 28

⁵ Att. 33

COPA interviewed Officer C on March 15, 2018.⁶ Officer C reviewed relevant portions of Officer B's Body Worn Camera (BWC) footage, as well as Subject 1's November 5, 2017 Arrest Report. The officer related that she searched Subject 1 at the police station. However, Officer C did not independently recall doing so. Officer C acknowledged that per Officer B's BWC video, Subject 1 had a bracelet on her left arm before going into a room with Officer C, but Subject 1 was not wearing the bracelet when she exited. Officer C also acknowledged that the video showed her handing Officer B a bag of items she took from Subject 1. Officer C did not recall Subject 1 having a bracelet, aside from watching the video. However, Officer C stated she would have removed Subject 1's bracelet and put it in a bag to give to the arresting officers. The arresting officers would have then decided how to inventory the items.

b. Digital Evidence

During her COPA statement, **Subject 1 provided multiple photos of herself** with a black eye.⁷ A sampling of these photos can be seen below.



In Car Camera (ICC) video footage was obtained from Beat XXXX (Officer B and Officer A).⁸ Footage shows Subject 1 at approximately 12:31 AM on November 5, 2017, in the back seat of a CPD vehicle and handcuffed behind her back. Subject 1 was visibly upset. One of the officers told Subject 1 they were trying to "help her out." Subject 1 denied spitting on Subject 2. Subject 1 asked the officers why was she the only one going to jail. The officer stated there were three witnesses and that was why Subject 1 was arrested. Subject 1 related that the witness all worked together and were lying about what happened. One of the officers was heard assuring Subject 1 everything would be okay and attempted to calm her down. The same officer told Subject 1 that they would have driven her to work, but she would not walk away from the situation.

⁶ Att. 41

⁷ Att. 8

⁸ Att. 24

Body Worn Camera (BWC) footage was obtained from Officer B, Officer A, and Sergeant A during their interactions with Subject 1.⁹ This footage is detailed below.

Officer B

Officer B's BWC began at approximately 11:50 PM on November 4, 2017. At roughly 11:55 PM, Officers B and A arrived on scene. Subject 1 approached the officers and related that the XXXXXX clerk came outside and "jumped" Subject 1. While Subject 1 was trying to tell the officers what happened, a woman (believed to be the XXXXXX clerk) began yelling at Subject 1. At 11:58 PM, Subject 1 stated that she got out of the car after paying for her food and the clerk started fighting Subject 1. Officer B then went to talk to the clerk after getting Subject 1's version of events. At about 12:00 AM, Officer B entered XXXXXX while Officer A was speaking to a woman believed to be a XXXXXX manager. This woman stated that Subject 1 was waiting at the clerk's car to fight. Officer A then told Officer B that Subject 1 had been reportedly asking for free food on a reoccurring basis and on the date in question, she spat on the clerk. Officer A related to Officer B that the XXXXXX employees did not want Subject 1 arrested, but wanted a police report in case this situation occurred again. At approximately 12:01 AM, Officer B asked for Subject 1 to get off the phone to talk to him and give him her ID. Both officers told Subject 1 that the employees no longer wanted Subject 1 to patronize this XXXXXX. Subject 1 was hysterical and told the officers she did not spit on the employee. Subject 1 insisted the XXXXXX employees were lying and the situation was unfair. Subject 1 stated that she wanted the employee arrested. The officers responded that they were going to document the fight in a report, but no one was going to be arrested. The officers told Subject 1 that if anyone was going to jail it would be Subject 1, because Subject 1 spit on the employee. The officers stated they saw the spit on the employee's shirt and two witnesses corroborated the clerk's story.

Subject 1 was then on the phone and heard asking for a "white shirt" to come to the scene. At roughly 12:14 AM, Sergeant A arrived and Subject 1 began telling the sergeant what happened. Subject 1 stated she came to the XXXXXX to get food in the drive-thru in a cab. Subject 1 stated that she wanted the clerk arrested for "jumping on" Subject 1. Subject 1 again denied spitting on the clerk. Subject 1 told Sergeant A that she got out of the cab to get her food. Subject 1 then reported that the clerk approached Subject 1 and Subject 1 got out of the car to defend herself because the cab driver said he was going leave due to Subject 1 arguing. Officer B was heard telling the sergeant he saw a "loogey" on the clerk's shirt. The sergeant was talking to the clerk, who told Sergeant A that Subject 1 was unhappy they were out of a certain food and Subject 1 wanted something for her "inconvenience." The manager agreed to Subject 1's request, but Subject 1 remained upset. The clerk stated that when Subject 1 could not get the side order of Cajun rice she wanted, Subject 1 spat on the clerk through the drive-thru window. The clerk claimed she clocked out because the restaurant was closing and she went outside where Subject 1 was already outside of Subject 2's car. The clerk admitted she hit Subject 1 because Subject 1 spat on the clerk. The clerk told CPD that they had no working surveillance cameras.

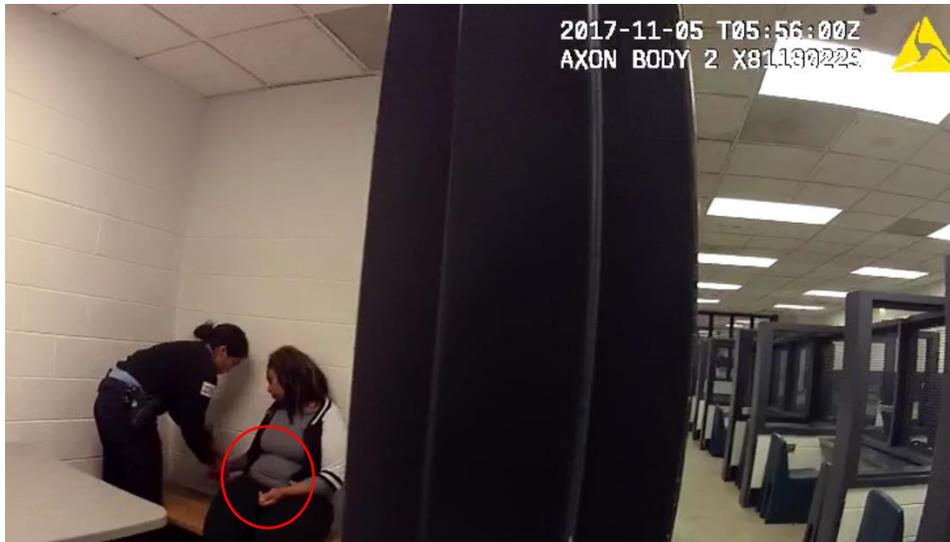
At about 12:24 AM, Sergeant A asked the clerk if she would sign complaints against Subject 1 and the clerk agreed. At about 12:24 AM, Officer B placed Subject 1 into handcuffs and told Subject 1 that she was found to be the aggressor in this situation. At approximately 12:26 AM,

⁹ Att. 26

Officer B entered the restaurant and had the clerk sign complaints. Subject 1 remained upset during her transportation to the police station.

At approximately 12:41 AM, Subject 1 was taken into the police station. At about 12:47 AM, Officer A was seen inventorying Subject 1's property. At about 12:48 AM, it appeared Subject 1 had a gold bracelet on her left wrist (see photos below). Subject 1 was brought into a room to be searched by Officer C while Officer A inventoried Subject 1's purse. At approximately 12:55 AM, Subject 1 was taken out of the private room and was no longer wearing handcuffs or a bracelet. At about 12:44 AM, Officer C handed Officer B a bag of inventory from Subject 1. The full contents of the bag could not be seen so it is unknown if it contained the bracelet. At roughly 12:56 AM, as Subject 1 was brought into a cell, she was no longer wearing her bracelet (see photos below).





Officer A

Officer A's BWC shows the officers arriving on scene at approximately 11:55 PM. Subject 1 immediately approached Officer B while Officer A sat in the passenger seat. Officer A exited the CPD vehicle at roughly 11:58 PM to speak with an unidentified female, believed to be a XXXXXX manager. This woman told Officer A that Subject 1 has caused disturbances at this location on more than one occasion. The woman also told Officer A that Subject 1 spat on a XXXXXX clerk through the drive-thru window. The manager told Officer A she wanted to file a report and did not want Subject 1 to return to their restaurant. At roughly 12:00 AM, the manager stated that Subject 1 comes in asking for free food on a reoccurring basis. According to the manager, Subject 1 was waiting for the clerk and Subject 1 was already out of the car when the clerk came outside. At approximately 12:04 AM, Officer A told her that they were not going to arrest anyone. Subject 1 wanted the clerk to be arrested, which Officer A stated was not going to happen. At about 12:14 AM, Subject 1 could be heard speaking with Sergeant A. At roughly 12:25 AM, Subject 1 was put into Officers B and A's police SUV. At about 12:26 AM, Sergeant A told

Officer A that Subject 1 was not going to leave unless she was arrested. The officers arrived at the police station at approximately 12:41 AM and Subject 1 remained hysterical. Officer A turned off his BWC at roughly 12:45 AM, before Subject 1 was brought into the station and before he inventoried her belongings.

Sergeant A

Sergeant A's BWC began at approximately 12:14 AM. Subject 1 told Sergeant A that she was in the drive-thru getting food. After the sergeant asked Subject 1 why she needed a supervisor, Subject 1 said she wanted the clerk arrested for "jumping" on Subject 1. Subject 1 denied spitting on the clerk. Subject 1 told Sergeant A she got out the cab because the employees were going to hand her food. Subject 1 said that the clerk approached her and beat her up while Subject 1 was getting out of the cab. Subject 1 also reported that the cab driver asked her to get out the car because she was arguing with the clerk. The clerk, Subject 2, told Sergeant A that Subject 1 came through the drive-thru and Subject 2 showed the sergeant spit on her shirt. Subject 2 alleged that Subject 1 ordered something the restaurant was out of and wanted something for her "inconvenience," which the manager agreed to. Allegedly, Subject 1 insisted on getting Cajun rice even though it was not available, she was arguing with the XXXXXX employees, and she spit on the clerk from her cab. The clerk then stated that when she "clocked out" and went outside, Subject 1 was already out of the car. The clerk admitted to hitting Subject 1 after being spat on. The clerk told Sergeant A there were no cameras in the store and that she just wanted to go home. The sergeant then spoke to the manager, who told Sergeant A that Subject 1 was asking for free food and the manager told the employees that Subject 1 needed to pay because she did something similar the previous day. The manager saw Subject 1 get out of her car and wait for Subject 2. The manager had to "break" up the fight between the two women. At about 12:24 AM, Sergeant A asked if Subject 2 wanted to sign complaints. Subject 2 did and the sergeant instructed Officer B to arrest Subject 1. The sergeant took Subject 1's phone and bag while Officer B handcuffed Subject 1. Sergeant A stated that the investigation revealed Subject 1 was the aggressor. The sergeant told the arresting officers that Subject 1 "wasn't going away" unless she was arrested. At about 12:26 AM, Sergeant A got into his CPD vehicle and terminated his BWC.

c. Physical Evidence

Subject 1's medical records were obtained from her treatment at St. Bernard Hospital on November 5, 2017.¹⁰ According to available documents, Subject 1 had a minor head injury and was prescribed ibuprofen for pain.

d. Documentary Evidence

An **Arrest Report with RD #XXXXXXXX** was obtained from Subject 1's arrest on November 4, 2017.¹¹ Subject 1 was charged with battery against Subject 2. Subject 2 signed complaints stating Subject 1 spat on her while Subject 2 was working at the drive-thru of the XXXXXX at XXXX S. Western Ave. Subject 2 further alleged that Subject 1 then pushed Subject

¹⁰ Att. 12

¹¹ Att. 13

2 “during a physical altercation in XXXXXX parking lot while leaving work.” The arresting officers were Officer B and Officer A.¹²

An **Original Case Incident Report** was for **RD #XXXXXXXX** stated that Subject 3, a XXXXXX Manager, was a witness to the incident between Subject 1 and Subject 2.¹³

Subject 1’s CPD Personal Property Form was obtained after her release from the 2nd District on November 5, 2017.¹⁴ Similarly, an **Inventory Report** was located for **Subject 1** for her personal property from the 8th District.¹⁵ Neither document included a gold bracelet.

Office of Emergency Management Communications (OEMC) Event Reports were obtained pertaining to Subject 1’s arrest on November 5, 2017.¹⁶ On November 4, 2017 at approximately 11:50 PM, Subject 1 called and reported that a clerk at a XXXXXX near XXXX and Western battered Subject 1. Officers A and B (Beat XXXX) were dispatched. At roughly 11:48 PM, a caller named Subject 3 reported that a black female with a light complexion “just spat on an employee and threaten [sic] to bring someone up there.” At approximately 12:34 PM, beat XXXX transported a female known to be Subject 1 to the 8th District. The second identified OEMC report indicated that at approximately 12:08 AM on November 5, 2017, Subject 1 called and reported police were on scene. Subject 1 wanted a supervisor and was stating she did not “spit on another female.” The OEMC report also noted that Subject 1 was “hysterical” and Beat XXXX (Sergeant A) was dispatched.

e. Additional Evidence

A **docket for Case Number XXXXXXXXXXXX** was located within the Cook County Circuit Court related to Subject 1’s November 5, 2017 arrest.¹⁷ Subject 1 was charged with one misdemeanor count of Battery – Make Physical Contact. On December 18, 2017, the case was stricken off with leave to reinstate.

VI. ANALYSIS

Allegation 2 against Officer A, that he failed to inventory Subject 1’s bracelet, is Sustained. As seen in Officer B’s BWC video, Subject 1 was wearing her bracelet before she was searched by Officer C, but not after. Officer C handed a bag of Subject 1’s belongings to Officer B that presumably contained the bracelet. According to Department records, Officer A was responsible for inventorying the contents of that bag. As Officer A failed to inventory this bracelet, he acted out of policy. CPD Rule 40 explicitly requires Department members “to inventory and process recovered property,” which Officer A failed to do in this instance. Additionally, General Order

¹² Subject 1 was reportedly transported by one officer from Beat XXXX, which was manned by Officers A and B on the date and time in question. Both officers were also in the same vehicle, suggesting it was a typographical error that one officer transported Subject 1. See Att. 17 for both officers’ Attendance and Assignment records from November 4 - 5, 2017.

¹³ Att. 16

¹⁴ Att. 11

¹⁵ Att. 15

¹⁶ Atts. 18, 19

¹⁷ Att. 23

G07-01 relates that property taken from an arrestee “must be returned to the arrestee at the time of release or transfer,” which Subject 1 stated did not occur. G07-01 also dictates that property not returned to an arrestee “will be inventoried in the eTrack system.” As there as there was no record of Subject 1’s bracelet being inventoried, Officer A failed to meet this eTrack requirement.

Allegation 1 against Officer A and B and Allegation 2 against Sergeant A, that they were inattentive to duty by not arresting Subject 2, are Exonerated. The Department members conducted their investigation and reached a finding that Subject 1 was the initial aggressor. The officers attempted to resolve the issue without arrest, but Subject 1 would not accept that outcome. As BWC video shows, both of the officers and the sergeant spoke to individuals on scene and reached a conclusion that Subject 1 instigated the fight and that Subject 2 was the victim.

Allegation 2 against Officer B, that he handcuffed Subject 1 too tightly, is Unfounded. As BWC video shows, Subject 1 did not relate that the handcuffs caused her pain and she voiced no distress when Officer B handcuffed her. Further, Subject 1 did not receive medical treatment as a result of her cuffing. By design, handcuffs are uncomfortable and can be unpleasant to wear but that does not mean Officer B applied them too tightly.

Allegation 1 against Sergeant A, that he was inattentive to duty by not interviewing Subject 1, is Unfounded. As seen in Sergeant A’ BWC footage, he did speak with Subject 1 and got her side of the story. While this was likely an upsetting incident for Subject 1 which may have impacted her perception of the sergeant’s behavior, the evidence shows that this claim is untrue.

Lastly, Allegation 3 against Sergeant A, that he arrested Subject 1 without justification, is also Unfounded. Sergeant A determined that Subject 1 had battered Subject 2. Witnesses on scene bolstered Subject 2’s story and Subject 1’s story was not totally plausible. Specifically, Subject 1 claimed that Subject 2 came outside to batter her. However, it is unlikely Subject 1 would have stayed on scene if she was not trying to fight Subject 2. Similarly, Subject 1’s taxi driver likely would not have forced Subject 1 to leave his car if she was behaving appropriately. Subject 2 was also seen on BWC signing complaints against Subject 1, making the arrest valid. Per BWC video, the XXXXXX employees were calm and wanted Subject 1 to leave. Subject 1 was hysterical. In the sergeant’s own sentiment, Subject 1 was not going to leave unless she was arrested.

VII. CONCLUSION

Based on the analysis set forth above, COPA makes the following findings:

Officer	Allegation	Finding
Officer A	1. Inattention to duty in that he did not arrest Subject 2, in violation of Rule 10.	Exonerated
	2. Failed to inventory personal property belonging to Subject 1, to wit: a gold bracelet, in violation of 40 and Rule 6.	Sustained

Officer B	1. Inattention to duty in that he did not arrest Subject 2, in violation of Rule 10. 2. Handcuffed Subject 1 too tightly, in violation of Rule 8 and Rule 6.	Exonerated Unfounded
Sergeant A	1. Failed to investigate by not interviewing Subject 1, in violation of Rule 5 and Rule 8. 2. Inattention to duty in that he did not arrest Subject 2, in violation of Rule 10. 3. Arrested Subject 1 without justification in violation or Rule 6.	Unfounded Exonerated Exonerated

Approved:

 [Name]
 Deputy Chief Administrator – Chief Investigator

 Date

 [Name]
 First Deputy Chief Administrator¹⁸

 Date

 [Name]
 [Interim] Chief Administrator

 Date

¹⁸ Remove First Deputy signature block until one is appointed.

Appendix A

Assigned Investigative Staff

Squad#:	XX
Investigator:	Investigator A
Supervising Investigator:	Supervising Investigator A
Deputy Chief Administrator:	Deputy Chief Administrator A